

SCHOOL OF GRADUATE STUDIES (SGS) ACADEMIC CALENDAR

SECOND SEMESTER 2019/2020 (FEBRUARY 10, 2020 - SEPTEMBER 06, 2020)

All students are required to register every semester (Inclusive of fee payment and course registration)

Online registration for continuing students via Student Portal First day of Semester Classes February 10, 2020 — April 05, 2020 — (6) Mid-semester break Classes April 06, 2020 — April 12, 2020 — (7) Classes April 06, 2020 — April 12, 2020 — (7) Classes April 06, 2020 — April 12, 2020 — (8) Examination week April 06, 2020 — April 12, 2020 — (8) Examination week June 08, 2020 — June 21, 2020 — (8) End of semester break June 22, 2020 — September 06, 2020 — (8) Important Dates/Deadlines Last day to add courses Last day to drop courses Deadline for online submission of Student's Progress Report (Form GS-11) for students under programmes with thesis. Deadline for Second Semester 2019/2020 thesis submission (Endorsement of Thesis Examination Committee by the University Graduate Studies Committee is required before thesis can be submitted). If the thesis is submitted before the deadline the student is required to pay full registration fees. Deadline for review of grade application and online application for review against termination Deadline for deferment for continuing students who did not register for SECOND SEMESTER 2019/2020 • A student who has registered for Second Semester 2019/2020 • A student who has registered for Second Semester 2019/2020 • A student who has registered the semester not later than seven weeks after the commencement of the new semester. • Students who defer the semester within the first two weeks with the approval of the Dean School of Graduate Studies shall be entitled to claim for a tuition fee refund. End of Second Semester 2019/2020 Examination fees for Second Semester 2019/2020 August 17, 2020 August 17, 2020	,	,	
Portal First day of Semester Classes February 10, 2020 — April 05, 2020 — (6) Mid-semester break April 06, 2020 — April 12, 2020 — (7) Classes April 13, 2020 — May 24, 2020 — (8) Examination week June 08, 2020 — June 21, 2020 — (7) End of semester break June 22, 2020 — September 06, 2020 — (7) Important Dates/Deadlines Last day to add courses Last day to drop courses Deadline for online submission of Student's Progress Report (Form GS-11) for students under programmes with thesis. Deadline for Second Semester 2019/2020 thesis submission (Endorsement of Thesis Examination Committee by the University Graduate Studies Committee is required before the student is required to register and pay RM400 (local) or RM450 (international) only for FIRST SEMESTER 2020/2021. For submission after the deadline the student is required to pay full registration fees. Deadline for review of grade application and online application for review against termination Deadline for deferment for continuing students who did not register for SECOND SEMESTER 2019/2020 A student who has registered for Second Semester 2019/2020. May apply to defer the semester not later than seven weeks after the commencement of the new semester. Students who defer the semester within the first two weeks with the approval of the Dean School of Graduate Studies shall be entitled to claim for a tuition fee refund. End of Second Semester 2019/2020 August 17, 2020	gistration for <u>new students</u>		(2 weeks)
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	weeks with the approval of the Dean School of Graduate Studies shall be entitled to claim for a	February 10, 2020 – February 23, 2020	(2 weeks)
Semester 2020/2021. Student status will be updated	d of Second Semester 2019/2020	After this date, the semester will change automa	

NOTES:

- 1. All international students must purchase the <u>HEALTH INSURANCE SCHEME FOR INTERNATIONAL STUDENTS</u> directly from the Insurance Company registered with UPM.
- 2. Beginning <u>February 10, 2020</u>, a late registration fee of <u>RM100.00</u> will be imposed for course registration.
- 3. Failure to register and/or pay the tuition fees by <u>February 23, 2020</u> will lead to a **Dropped** status.
- 4. All students are required to register a minimum of <u>6 credits and a maximum of 15 credits per semester</u>.
- 5. All students in programmes by research are required to register for the <u>Master Research (SPS5999)/ Doctoral Research (SPS6999)</u> every semester.
- 6. All international students are required to register (as Audit) and pass **Basic Malay Skills I (LPM2100)** in the first semester.
- 7. Fees are payable through CIMBClicks. (Please refer to www.bursar.upm.edu.my/CIMBClicks)
 - *Alldates are subject to change