



**SCHOOL OF GRADUATE STUDIES (SGS)
ACADEMIC CALENDAR**

SECOND SEMESTER 2019/2020 (FEBRUARY 10, 2020 – SEPTEMBER 06, 2020)

**All students are required to register every semester
(Inclusive of fee payment and course registration)**

Registration for <u>new students</u>	January 27, 2020 – February 07, 2020 (Except on Saturday, Sunday & Public Holiday)	(2 weeks)
Online registration for <u>continuing students</u> via Student Portal	January 20, 2020 – February 09, 2020	(3 weeks)
First day of Semester	February 10, 2020	
Classes	February 10, 2020 – April 05, 2020	(8 weeks)
Mid-semester break	April 06, 2020 – April 12, 2020	(1 week)
Classes	April 13, 2020 – May 24, 2020	(6 weeks)
Examination week	June 08, 2020 – June 21, 2020	(2 weeks)
End of semester break	June 22, 2020 – September 06, 2020	(11 weeks)
<u>Important Dates/Deadlines</u>		
Last day to add courses	February 23, 2020	
Last day to drop courses	March 29, 2020	
Deadline for online submission of Student's Progress Report (Form GS-11) for students under programmes with thesis.	June 22, 2020	
Deadline for Second Semester 2019/2020 thesis submission (Endorsement of Thesis Examination Committee by the University Graduate Studies Committee is required before thesis can be submitted).	September 07, 2020	
<ul style="list-style-type: none"> If the thesis is submitted before the deadline the student is required to register and pay RM400 (local) or RM450 (international) only for FIRST SEMESTER 2020/2021. For submission after the deadline the student is required to pay full registration fees. 		
Deadline for review of grade application and online application for review against termination	Two weeks after Senate endorsement of results	
Deadline for deferment for continuing students who did not register for SECOND SEMESTER 2019/2020	February 23, 2020	
<ul style="list-style-type: none"> A student who has registered for Second Semester 2019/2020, may apply to defer the semester not later than seven weeks after the commencement of the new semester. 	February 10, 2020 – March 29, 2020	(7 weeks)
<ul style="list-style-type: none"> Students who defer the semester within the first two weeks with the approval of the Dean School of Graduate Studies shall be entitled to claim for a tuition fee refund. 	February 10, 2020 – February 23, 2020	(2 weeks)
End of Second Semester 2019/2020	August 17, 2020 After this date, the semester will change automatically to First Semester 2020/2021. Student status will be updated.	

NOTES:

- All international students must purchase the **HEALTH INSURANCE SCHEME FOR INTERNATIONAL STUDENTS** directly from the Insurance Company registered with UPM.
- Beginning **February 10, 2020**, a late registration fee of **RM100.00** will be imposed for course registration.
- Failure to register and/or pay the tuition fees by **February 23, 2020** will lead to a **Dropped** status.
- All students are required to register a minimum of **6 credits and a maximum of 15 credits per semester**.
- All students in programmes by research are required to register for the **Master Research (SPS5999)/ Doctoral Research (SPS6999)** every semester.
- All international students are required to register (as Audit) and pass **Basic Malay Skills I (LPM2100)** in the first semester.
- Fees are payable through CIMBClicks.** (Please refer to www.bursar.upm.edu.my/CIMBClicks)

**All dates are subject to change*

update: April 3, 2019