## ACADEMIC CALENDAR


All students are required to register every semester (inclusive of fee payment and course registration)

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration for <strong>new students</strong></td>
<td>January 27, 2020 – February 07, 2020</td>
<td>(2 weeks)</td>
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<td>(Except on Saturday, Sunday &amp; Public Holiday)</td>
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<tr>
<td>Online registration for <strong>continuing students</strong> via Student Portal</td>
<td>January 20, 2020 – February 09, 2020</td>
<td>(3 weeks)</td>
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<td>First day of Semester</td>
<td>February 10, 2020</td>
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<tr>
<td>Classes</td>
<td>February 10, 2020 – April 05, 2020</td>
<td>(8 weeks)</td>
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<tr>
<td><strong>Mid-semester break</strong></td>
<td>April 06, 2020 – April 12, 2020</td>
<td>(1 week)</td>
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<tr>
<td>Classes</td>
<td>April 13, 2020 – May 24, 2020</td>
<td>(6 weeks)</td>
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<tr>
<td>Examination week</td>
<td>June 08, 2020 – June 21, 2020</td>
<td>(2 weeks)</td>
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<tr>
<td><strong>End of semester break</strong></td>
<td>June 22, 2020 – September 06, 2020</td>
<td>(11 weeks)</td>
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### Important Dates/Deadlines

- **Last day to add courses**: February 23, 2020
- **Last day to drop courses**: March 29, 2020

**Deadline for online submission of Student's Progress Report (Form GS-11)** for students under programmes with thesis: June 22, 2020

**Deadline for Second Semester 2019/2020 thesis submission**
(Endorsement of Thesis Examination Committee by the University Graduate Studies Committee is required before thesis can be resubmitted).

- If the thesis is submitted before the deadline the student is required to register and pay RM400 (local) or RM450 (international) only for **FIRST SEMESTER 2020/2021**.
- For submission after the deadline the student is required to pay full registration fees.

**Deadline for review of grade application and online application for review against termination**: Two weeks after Senate endorsement of results

**Deadline for deferment** for continuing students who did not register for **SECOND SEMESTER 2019/2020**

- A student who has registered for **Second Semester 2019/2020**, may apply to defer the semester not later than seven weeks after the commencement of the new semester.
- Students who defer the semester within the first two weeks with the approval of the Dean School of Graduate Studies shall be entitled to claim for a tuition fee refund.

**End of Second Semester 2019/2020** | **August 17, 2020**

After this date, the semester will change automatically to First Semester 2020/2021. Student status will be updated.

### NOTES:

1. All international students must purchase the **HEALTH INSURANCE SCHEME FOR INTERNATIONAL STUDENTS** directly from the Insurance Company registered with UPM.
2. Beginning **February 10, 2020**, a late registration fee of **RM100.00** will be imposed for course registration.
3. Failure to register and/or pay the tuition fees by **February 23, 2020** will lead to a **Dropped** status.
4. All students are required to register a minimum of 6 credits and a maximum of 15 credits per semester.
5. All students in programmes by research are required to register for the **Master Research (SP59999)**, **Doctoral Research (SP69999)** every semester.
6. All international students are required to register (as Audit) and pass **Basic Malay Skills I (LPM2100)** in the first semester.
7. Fees are payable through CIMBClicks. (Please refer to [www.bursar.upm.edu.my/CIMBClicks](http://www.bursar.upm.edu.my/CIMBClicks))

*All dates are subject to change*