SCHOOL OF GRADUATE STUDIES (SGS)
GRADUATE STUDIES ACADEMIC CALENDAR
SECOND SEMESTER 2019/2020 (FEBRUARY 10, 2020 – OCTOBER 18, 2020)
All students are required to register every semester (Inclusive of fee payment and course registration)

Registration for <u>new students</u>	**Registration week at One-stop location** January 27, 2020 – February 07, 2020 **Late Registration Deadline** Programme by coursework: February 21, 2020 Programme by research: July 10, 2020 **(Except on Saturday, Sunday & Public Holiday)**	(2 weeks)
Online registration for <u>continuing students</u> via student portal	January 20, 2020 – February 09, 2020	(3 weeks)
First day of Semester	February 10, 2020	
Lecture	February 10, 2020 – Mac 17, 2020	(5 weeks, 2 days)
Movement Control Order	**March 18, 2020 – April 14, 2020**	**(4 weeks)**
Special break	**April 15, 2020 – April 26, 2020**	**(1 week, 5 days)**
Virtual/On-line lecture	Virtual/on-line lecture covers teaching and learning contents for 2 weeks and may be conducted at any time within 4 weeks: **April 27, 2020 – May 24, 2020**	**(2 weeks)**
Mid-semester break	**May 25, 2020 – May 31, 2020**	**(1 week)**
Lecture	June 1, 2020 – July 19, 2020	(7 weeks)
Study week	**July 20, 2020 – July 26, 2020**	**(1 week)**
Final Examination	July 27, 2020 – August 9, 2020	(2 weeks)
End of semester break	**August 10, 2020 – October 18, 2020**	**(10 weeks)**
<u>Important Dates/Deadlines</u>		
Last day to add courses	February 23, 2020	
Last day to drop courses	May 24, 2020	
Deadline for online submission of Student's Progress Report (Form GS-11) for students under programmes with thesis.	July, 26 2020	
Deadline for Second Semester 2019/2020 thesis submission (Endorsement of Thesis Examination Committee by the University Graduate Studies Committee is required before thesis can be submitted).	October 19, 2020	
• If the thesis is submitted before the deadline the student is required to register and pay RM400 (local) or RM450 (international) only for **FIRST SEMESTER 2020/2021.** • For submission after the deadline the student is required to pay full registration fees.		
Deadline for review of grade application and online application for review against termination	Two weeks after the announcement of result (i.e. Date of printing of result).	
Deadline for Normal deferment for continuing students • Students who defer the semester within the first two weeks after the semester start with the approval of the Dean School of Graduate Studies shall be entitled to claim for a tuition fee refund or opt to carry forward the fee to the following semester.	February 23, 2020	
Deadline for Late deferment for continuing students	February 24, 2020 – May 24, 2020 (with penalty of RM600)	
• A student who has registered for **Second Semester 2019/2020**, may apply to defer the semester not later than seven weeks after the commencement of the new semester.	February 24, 2020 – May 24,2020	(7 weeks)

End of Second Semester 2019/2020	**September 27, 2020** **After this date, the semester will change automatically to First Semester 2020/2021. Student status will also be updated.**

NOTES:

1. After **February 9, 2020**, a late registration fee of **RM100.00** for continuing student will be imposed for course registration.
2. Late registration deadline for continuing student by **May, 24 2020**
3. Registered but failure to pay tuition fee by **February 23, 2020** will lead to a **Dropped** status.
4. Failure to register and pay the tuition fees by **February 23, 2020** will lead to a **Dropped** status.
5. All students are required to register a minimum of **6 credits and a maximum of 15 credits per semester**.
6. All students in programmes by research are required to register for the **Masters Research (SPS5999)/ PhD Research (SPS6999)** every semester.
7. All international students are required to register (as Audit) and pass **Basic Malay Skills I (LPM2100)** in the first semester.
8. **Fees are payable through CIMBClicks. (Please refer to www.bursar.upm.edu.my/CIMBClicks)**
9. **For more information, refer to the List of Action for Postgraduate Students:**
    a. **By research**
    b. **By coursework**

All dates are subject to change