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|  | PERKHIDMATAN UTAMASISWAZAH PEJABAT TIMBALAN NAIB CANSELOR (AKADEMIK & ANTARABANGSA) |
| **APPLICATION FOR CHANGE OF ADMISSION OFFER LETTER** **BEFORE REGISTRATION (FOR LOCAL ONLY)** |

|  |
| --- |
| **TO BE COMPLETED BY THE APPLICANT**  |
|  |
| 1. Full Name
 | : |  |
| 1. I.C No. /Passport No.
 | : |  | 1. E-mail Address
 | : |  |
| 1. Phone No.
 | : |  | 1. Address
 | : |  |
|  |  |  |  |  |  |
| 1. Details of Transfer
 | : |  |  |  |  |
|  |  |  |  |  |  |
|  | **Details** | **Current Offer** | **Transfer for** |  |
|  | Faculty/Institute | Choose an item. | Choose an item. |  |
|  | Programme | Choose an item | Choose an item |  |
|  | Programme Category | Choose an item | Choose an item |  |
|  | Structure | Choose an item | Choose an item |  |
|  | Semester | Choose an item | Choose an item |  |
|  | Offer Status | Choose an item. | Choose an item. |  |
|  | Field of Study |  |  |  |
|  | Advisor |  |  |  |
|  | **Note: Please attach a research proposal for changing Programme from by coursework to by research programme and email to the respective Faculty/School/Institute and advisor.** |  |
| 1. Please state the reason (s) for application:
 |
|  |  |  |
|  |  |  |
|  |  |  |
|  |
| 1. Date applied
 | : | **Click here to enter a date.** |
|  |  |  |
| 1. Advisor’s Comment
 | : |  |
|  |
|  | **Current Advisor:** | **New Advisor** |  |
| ason |  |  |  |
|  |  |  |  |
|  | Name : | Name : |  |
|  | Department :  | Department :  |  |
|  | Tel. No. : | Tel. No. : |  |
|  | Date :  | Date :  |  |
|  |  |  |  |
| **FACULTY / INSTITUTE‘S SUPPORT(NEW)** |
| Status | : |[ ]  Support |[ ]  Not Support |
| Remark | : |  |
|  |  |  |
|  |  |  |
| Signature  | : |  |  |  |  |
| Name | : |  |  |  |  |
| Official Stamp | : |  | Date | : |  |
|  |  |  |

Note: The completed form should be submitted to the Admission Unit for a new offer letter.

 (pg\_admission@upm.edu.my)