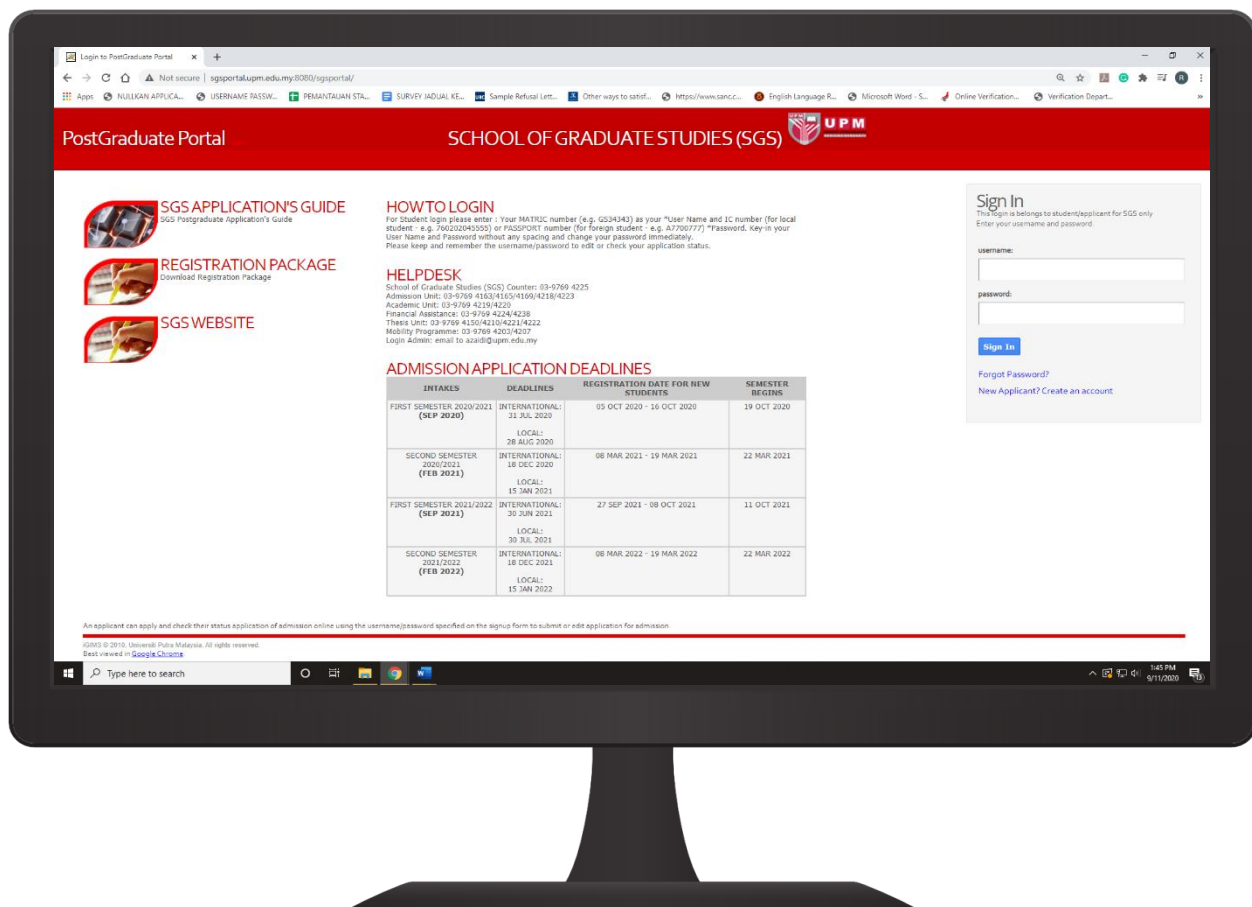


i-GIMS, a postgraduate student portal is an internet-based information management system where students can log into it for course registration, update profile, view academic performance, nomination of Supervisory Committee, deferment of semester, application of scholarship, and more.

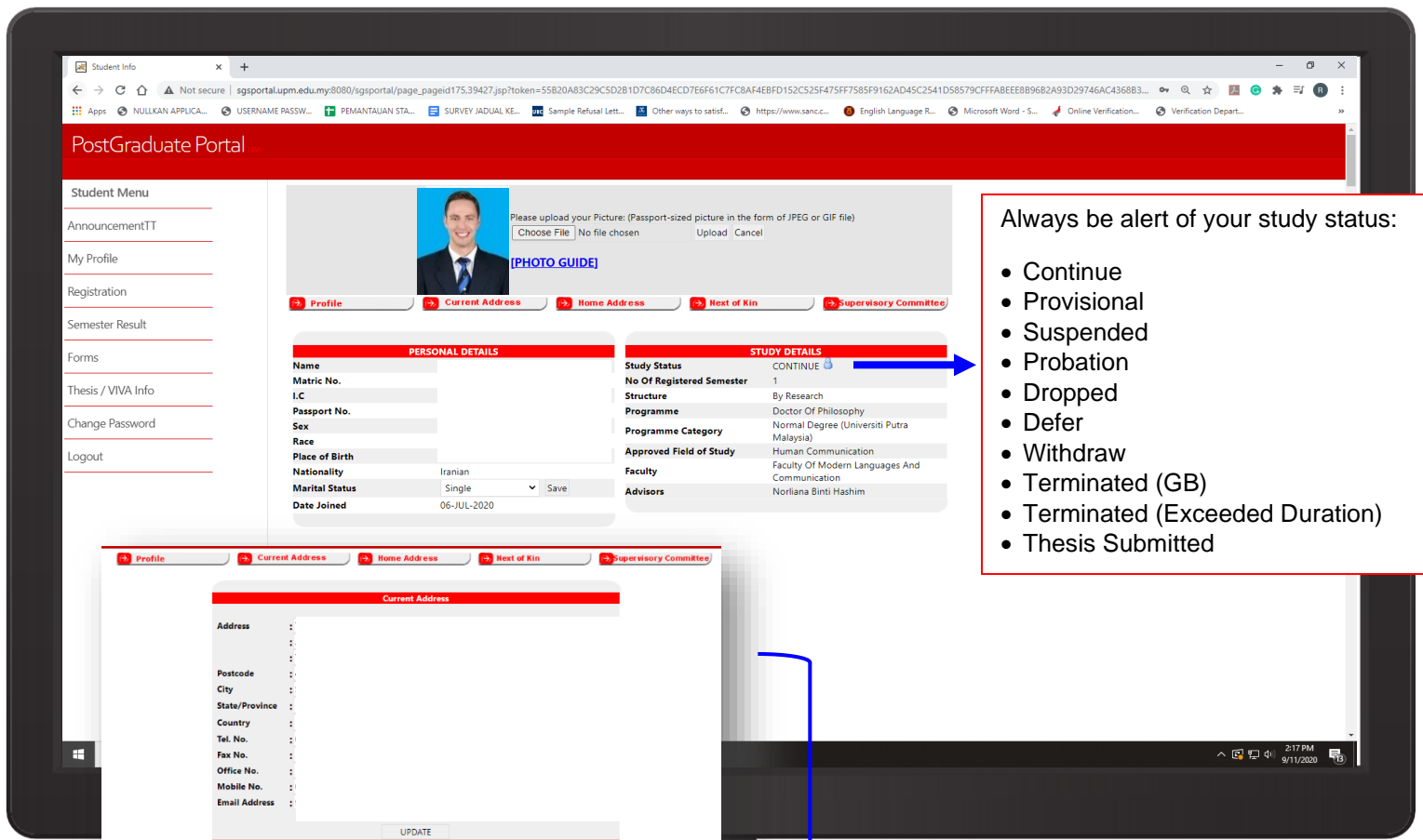
URL: <http://sgsportal.upm.edu.my:8080/sgsportal/>



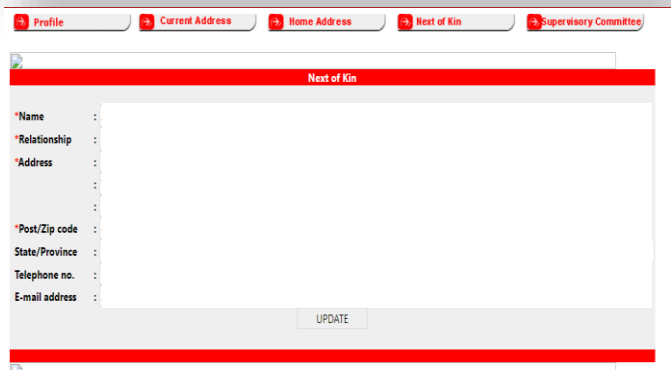
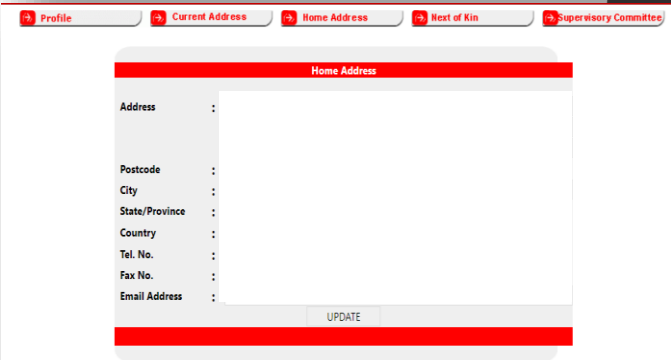
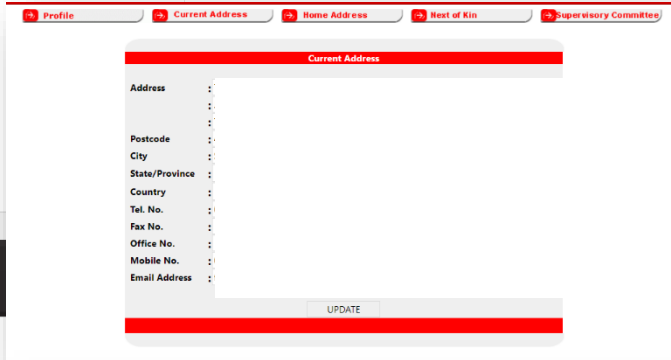
WARNING!

- You are not permitted to disclose the password to other students or staff of the university and shall always be responsible to safeguard your password.
- A student who does not comply with this sub-rule shall be liable to disciplinary action.

INTRODUCTION TO POSTGRADUATE STUDENT PORTAL



- Always be alert of your study status:
- Continue
 - Provisional
 - Suspended
 - Probation
 - Dropped
 - Defer
 - Withdraw
 - Terminated (GB)
 - Terminated (Exceeded Duration)
 - Thesis Submitted



Always update your current address, address in home country, and next-of-kin information. Otherwise, UPM will have difficulty contacting you or your next-on kin in the event of an emergency or any related to your study.

PostGraduate Portal

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REGISTRATION

COURSE REGISTRATION AND CALENDAR

ADD SUBJECT

CALENDAR

HELP

LIST REGISTERED COURSES

No	Subject Code and Title	Status	Credit	Day And Time	Class Location	View	Edit	Drop
----	------------------------	--------	--------	--------------	----------------	------	------	------

- First thing you must do after enrolled is register courses as advised by your faculty coordinator/supervisor.
- Add minimum of 6 credits or maximum of 15 credits every semester to be an 'Active' student.
- Refer **CALENDAR** for the timeline and deadlines.
- Do not miss the deadline for course registration as this can affect your study status.

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FORMS

STUDENT APPLICATION FORMS

SPONSORSHIP
SCHOLARSHIP & FINANCIAL ASSISTANCE UPM

GS-04c
COURSE EXEMPTION

GS-05b
STUDY SCHEME FOR GRADUATION

GS-06
ADD/DROP COURSES

GS-07
DEFERMENT

GS-08
TRANSFER

GS-09
CONVERSION

GS-10a
NOMINATION SUPERVISOR

GS-10b
(MANUAL FORM)

GS-11
RESEARCH PROGRESS REPORT

GS-13b
REVIEW AGAINST TERMINATION

GS-13c
EXTENSION OF STUDY PERIOD

GS-14a

GS-15a

GS-15b

GS-16a

GS-17
GRADUATION

Familiarize yourself with the name and form code of important academic documents.

- GS-04c: Course Exemption
- GS-05b: Study Scheme for Graduation
- GS-07: Deferment
- GS-08: Transfer
- GS-09: Conversion
- GS-10a: Nomination of Supervisory Committee
- GS-10b: Reconstitution of Supervisory Committee
- GS-11: Research Progress Report
- GS-13b: Review Against Termination
- GS-13c: Extension of Study Period
- GS-14a: Notice of Thesis Submission
- GS-15a: Thesis Submission for Examination
- GS-15b: Thesis Re-Submission for Examination
- More

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News **Graduans** Forms and Documents

THESIS SUBMISSION BEFORE THE COMMENCEMENT OF THE UPCOMING FIRST SEMESTER 2020/2021

Please be reminded that students who are planning to submit their thesis by the end of this semester need to submit a hard copy of the GS-14a form to the Deputy Dean (Graduate Studies) at the Faculty/Deputy Director at the Institute, Universiti Putra Malaysia at least three months before the intended thesis submission date. Therefore, we advise you to complete your GS-14a as soon as possible to prevent any unforeseen delays. The process of nominating the examination committee can only commence after submission of the GS-14a to the Faculty/Institute. The examination committee needs to be nominated and approved at the Faculty/Institute level and The University Graduate Studies Committee

Thank you.

Last update: 11 April 2020
Source: SGS. UPM

TO WHO IT MY CONCERN

REMINDER: DURATION OF STUDY

I refer to the above matter.

2. According to Section 9 and 10 Rules Universiti Putra Malaysia (Graduate Studies) Rules 2003 (Revision 2015-2016) a student is given a period of study based on the programme. The maximum study period for a **Master's** student is **six (6) semesters** and a **PhD's** student is **ten (10) semesters**. A student who does not complete his/her study during the given period will be terminated. However, a student may apply for an extension.

3. In this regard, you are reminded that your period of study is almost over. If you need extra time to complete your studies, please submit the online application for Extension of Study Period form (GS-13c) through SGS student portal.

Thank you.

"WITH KNOWLEDGE WE SERVE"

Note. Apply Before 27 September 2020

Stay alert for the latest announcement that will be published from time to time in the portal.