



**MASTER OF BUSINESS ADMINISTRATION  
ACADEMIC CALENDER  
SCHOOL OF BUSSINESS AND ECONOMICS  
THIRD TRIMESTER 2021/2022 (February 28, 2022 – July 3, 2022)**  
All students are required to register every semester (Inclusive of fee payment and course registration)

Registration for <u>new students</u>	<b>Registration week</b> February 21, 2022 – February 27, 2022	(1 weeks)
	<b>Late Registration Deadline:</b> Mac 11, 2022 (Except on Saturday, Sunday & Public Holiday)	(2 weeks)
Online Registration for <u>continuing students</u> via student portal	February 21, 2022 – February 27, 2022 February 28, 2022 – Mac 13, 2022 (with penalty)	(1 weeks) (2 weeks)
First day of Semester	February 28, 2022	
Lecture	February 28, 2022– June 05, 2022	(14 weeks)
Final Examination	June 06, 2022 – June 12, 2022	(1 week)
End of semester break	June 13, 2022 – July 3, 2022	(3 weeks)

**Important Dates/Deadlines**

Last day to add courses	March 13, 2022
Last day to drop courses	April 17, 2022
<b>Deadline for review of grade application and online application for review against termination</b>	Two weeks after the announcement of result (i.e. Date of printing of result).
<b>Deadline for Normal deferment for continuing students</b>	March 13, 2022
<ul style="list-style-type: none"> <li>Students who defer the semester within the first two weeks after the semester start with the approval of the Dean School of Graduate Studies shall be entitled to claim for a tuition fee refund or opt to carry forward the fee to the following semester.</li> </ul>	
<b>Deadline for Late deferment for continuing students</b>	March 14, 2022 – April 17, 2022 (with penalty of RM600)
<ul style="list-style-type: none"> <li>A student who has registered for Third Trimester 2021/2022, may apply to defer the semester not later than seven weeks after the commencement of the new semester.</li> </ul>	
<b>End of Third Trimester 2021/2022</b>	<b><u>Jun 20, 2022</u></b>
	After this date, the semester will change automatically to First Trimester 2022/2023. Student status will also be updated.

**NOTES (All dates are subject to change):**

1. Registered but failure to pay the tuition fees by **April 18,2022** will lead to a **Dropped** status.
2. All students are required to register a minimum of **6 credits and a maximum of 20 credits per semester.**
3. All international students are required to register (as Audit) and pass Basic Malay Skills I (**LPM2100**) in their first semester.
4. Fees are payable through CIMBClicks. (Please refer to [www.bursar.upm.edu.my/CIMBClicks](http://www.bursar.upm.edu.my/CIMBClicks))
5. **For more information, refer to the [Postgraduate candidature checklist](#).**

**IMPORTANT DATES RELATED TO THE FINAL EXAMINATION FOR SECOND TRIMESTER 2021/2022**

Kindly be informed of the following deadlines:

**(a) March 20,2022 (w3):**

- Last day to submit supervisor nomination for case study project.

**(b) One week after the final examination of each course but not later than June 19,2022, (whichever comes first):**

- Last day for the course lecturer/coordinator to key-in grades for each respective course.

**(c) July 21, 2022/ one week after the Senate:**

- Last day for examination re-sits. **Please note that examination re-sits are for students with Probation or Terminated status who had obtained a grade of B- and below for a given course registered in the semester.** Lecturers or course coordinators are advised to arrange the examination re-sits as soon as possible after the results of the examination have been announced to students.

**(d) July 28, 2022:**

- Last day for the Faculty's/Institute's Coordinator of Graduate Studies to forward the results of examination re-sits to the School of Graduate Studies.
- Last day for Faculties/Institutes to submit the endorsed grades for all courses offered during the Semester to the School of Graduate Studies. **[Please submit the hard copy of the grades (printed from i-GIMS) that have been signed by the course lecturer/coordinator and the Faculty's/Institute's Coordinator of Graduate Studies to the School of Graduate Studies].**
- Last day for the Faculty to endorse Review against Termination (Form GS-13b).
- **LAST DAY FOR FACULTY TO ENDORSE GRADE REVIEW, AFTER WHICH THERE WILL BE NO MORE GRADE CHANGES, i.e., THE GRADE RECORDED AFTER THIS DATE IS FINAL. GRADE CHANGES, i.e., THE GRADE RECORDED AFTER THIS DATE IS FINAL.**