



# CONVERSION FROM MASTER'S TO PHD DEGREE PROGRAMME

## CONVERSION FROM MASTER'S TO PHD DEGREE PROGRAMME

A student may apply for conversion from a Master's Degree by Research to a PhD degree programme. If the application is successful, the student is required to comply with all requirements for a PhD Degree.

An independent committee shall be appointed by the Faculty/Institute/School to evaluate the application for conversion and this committee shall make its recommendations to the Dean through the Faculty/Institute/School for approval by the University Graduate Committee.

### TO APPLY FOR CONVERSION UNDER THIS RULE, THE FOLLOWING PROVISIONS MUST BE FOLLOWED:

- (a) The student applying for the conversion must:
  - (i) have completed at least one (1) semester but not more than two (2) semesters;
  - (ii) have completed the coursework requirement of the programme and obtained a minimum CGPA of 3.750;
  - (iii) have produced the following based on research conducted during candidacy:
    1. Published or show proof of acceptance of an article in a CIJ (Scopus/ERA/JCR); or
    2. Filed for a patent / copyright (software-based) / industrial design / printed circuit board / utility innovation; or
    3. Students in the social sciences must submit proof of having published chapter in book under the publisher list of Thomson Reuters Web of Science (WoS) / University Publisher / Dewan Bahasa dan Pustaka / publisher recognized and listed under Majlis Penerbitan Ilimiah Malaysia (MAPIM).
  - (iv) have submitted an extended research proposal that meets the scope of a PhD degree.
- (b) The Chairman of the Supervisory Committee shall write a report to verify that the student:
  - (i) has the ability to integrate knowledge of research and/or theories pertaining to issues that are fundamental to the field of study;
  - (ii) demonstrates critical, analytical and independent thinking skills; and
  - (iii) has a good understanding of relevant research design and methodology.
- (c) The Faculty/Institute/School shall appoint an independent committee. The committee shall be comprised of a minimum of three (3) members, with the Coordinator of Graduate Studies of the Faculty/Institute/School as the Chairman of the committee.
- (d) The independent committee in paragraph (c) shall:
  - (i) evaluate the extent to which the Masters research has progressed, and the proposal for the PhD research via a seminar presentation;
  - (ii) advise the student of areas to be examined
  - (iii) submit a comprehensive report to the Dean through the Faculty/School/Institute highlighting the merits and achievements that will support or justify the conversion.
- (e) If the conversion is approved within the first seven (7) weeks of the semester, it shall take effect immediately. If the conversion is approved after the first seven weeks of the semester the conversion shall take effect in the following semester.
- (f) Student who has converted to PhD programme shall be reverted to Master Programme if the student change his research project or field of study.