POSTGRADUATE INTENSIVE ENGLISH (PIE)

Centre for the Advancement of Language Competence (CALC), UPM

INTRODUCTION

Offered by Centre for the Advancement of Language Competence (CALC)

An alternative that can be chosen by students who do not meet the University's English language requirements before registering as full-time postgraduate students in Universiti Putra Malaysia (UPM).

Aim to provide English Language proficiency courses for postgraduate students in fulfilling the English language requirements for admission to UPM without compromising on the quality of teaching and learning with reasonable fees.

Operated by CALC in collaboration with UPM Education and Training (UPMET)

ENGLISH LANGUAGE REQUIREMENT FOR PIE 1 AND PIE 2

STATUS	CAMBRIDGE LINGUASKILL AT CALC UPM	CIEP	IELTS	MUET	PTE	TOEFL IBT (INCLUDING HOME EDITION)	REMARK
FULL OFFER	169 – 175	109 PTEST 110	6.0	Band 4 (211 – 257)	59 – 62	65 - 78	
PROVISIONAL OFFER	162 – 168	108 PTEST 109	5.5	Band 3.5 (164 – 210)	51 – 58	51 - 64	**PIE 2**
		107 PTEST 108					
PROVISIONAL OFFER	154 – 161	105 PTEST 106	5.0	Band 3 (123 – 163)	47 – 50	45 - 50	**PIE 1 AND PIE 2**
		106 PTEST 107					

Senate - 716 : 9 March 2023

PIE 2 DETAILS

•Duration : 15 weeks (14 weeks of classes, 1 week of final examination

•Fees : RM2640 (not including textbook and SST 6%) should be made to UPM Education & Training Sdn. Bhd. (UPMET)

• Teaching mode: Mixed (Face to Face and Online)

LIST OF PIE 2 COURSES

Code	Title	Status	Credit Hours
PIE 2410	Academic Reading and Comprehension	Audit (AU)	3
PIE 2411	Speaking and Presentation Skills		3
PIE 2412	Academic Writing		3
PIE 2413	Grammar for Communication		3
Total Credit Hours			12

CLASS SCHEDULE

- Fixed since Second Semester 2019/2020

Day	Course Code	Title	Time
Thursday	PIE2410	Academic Reading and Comprehension	5pm – 8pm
Friday	PIE2413	Grammar for Communication	5pm – 8pm
Saturday	PIE2412	Academic Writing	9am-12pm
Sunday	PIE2411	Speaking and Presentation Skills	2pm -5pm

LIST OF PIE 1 COURSES

Code	Title	Status	Credit Hours
PIE 1410	Academic Reading and Vocabulary	Audit (AU)	3
PIE 1411	Speaking Skills		3
PIE 1412	Effective Writing Skills		3
PIE 1413	Basic Grammar		3
Total Credit Hours			12

PIE 1 & PIE 2 INTENSIVE MODE

- **Specifically designed for students who had registered for PIE 1**. CIEP students are not allowed to join this intensive mode.

- Duration : 16 weeks
  - PIE 1: 7 weeks of classes, 1 week of final examination
  - PIE 2: 7 weeks of classes, 1 week of final examination

•Classes : Mixed Mode. Schedule will be distributed via email after the briefing session of each intake.

- Fees : RM2640.00 (not including eBook and SST6%) should be made to UPM Education& Training Sdn. Bhd.

PIE 1 & PIE 2 INTENSIVE
VS
PIE 1 & PIE 2 REGULAR

PIE 1 & PIE 2 INTENSIVE	PIE 1 & PIE 2 REGULAR
Register and attend PIE 1 and PIE 2 in **one** semester	Register and attend PIE 1 and PIE 2 in **two** consecutive semesters
Mode: intensive (approx. 16 weeks)	Mode: follows UPM academic calendar
Students under this category are not allowed to register for any academic courses apart from the English courses ➔ give advantage for students to complete English Proficiency courses in one semester, then focus on the postgraduate studies	First semester: PIE 1 only, **not allowed to register other courses** Second semester: PIE 2 **+ faculty's courses**
First semester: **Provisional** Second semester: **Full Admission**	First semester: **Provisional** Second semester: **Provisional** Third semester: **Full Admission**

Student receives offer letter for Provisional status

Register with SGS via PutraEnroll

Get a matric number

Student fills-up the pre-registration form for PIE and makes the fee payment

-UPMET verifies the payment

-SGS endorses the pre-registration

-CALC assign student into groups based on the quota available

SGS registers the PIE courses for the students on iGIMS under "Provisional" status.

Student joins the PIE briefing session

Student joins the classes, tests, and final exam based on the sections assigned.

If student passes PIE, the status will be updated to "Full Admission"

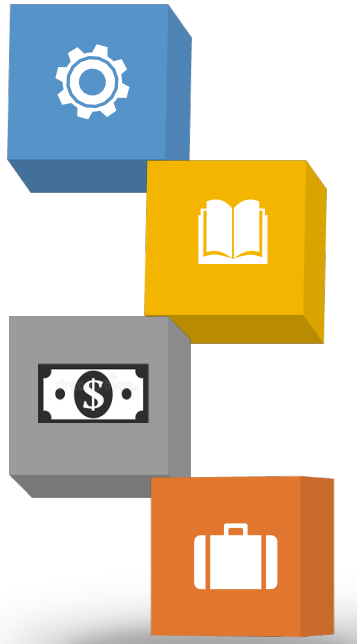
PIE REGISTRATION CHECKLIST

Copy of English certificate

TOEFL / IELTS / MUET / PTE / Cambridge Test / CIEP

Passport copy

A copy from the front page of your passport



Pre- registration through Google Form

Link through SGS (Registration Guidelines)/CALC website
- must obtain a matric number before register

Payment proof

A copy of Payment of Fees and Textbook (Bank Receipt / Flywire) OR
If you are under Scholarship, please provide us a supporting document / GL

IMPORTANT NOTICE

- Students are required to complete and pass the PIE in the first semester.
- However, if they fail a course, they will be given another semester to repeat and pass the course.
- Students are also required to pay additional fees (RM220 per credit) for course repeat (not inclusive of 6% SST)
- If any student fails the course after the second attempt, the provisional admission will be withdrawn.

Contact information:

General enquiries

- calc.pie@upm.edu.my

Payment and eBook

- syarmimie@upmholdings.com.my

ACADEMIC WRITING SUPPORT UNIT

AWSU @ CALC

OUR MISSION

TO ASSIST STUDENTS IN THEIR WRITING PROCESS BY GIVING CONSTRUCTIVE FEEDBACK

MAIN SERVICES

Free tutoring to all UPM students working on academic writing

Tutoring sessions focus on giving feedback on academic writing

The tutoring is conducted either synchronous (physical meeting at Bilik AWSU@CALC or via Zoom) or asynchronous (email at calc_writing@upm.edu.my). For synchronous meeting, students need to book an appointment via CALC's website.

SYNCHRONOUS AND ASYNCHORONOUS APPOINTMENTS

Synchronous Appointments: Physical meeting or Zoom tutoring (1 hour)	**Asynchronous Appointments: E-mail tutoring**
• tutoring session in real time • for the purpose of tutoring, students send a draft of paper/assignment via email at least 2 working days in advance (***not more than 5 pages, Arial/Times New Roman, 12 font size, 1.5 line spacing, normal margins***) and indicate their desired aspect of consultation • during the meeting, the tutor provides feedback and students can ask questions. It should also encourage a discussion between students and tutors.	• not a live online tutoring session • students send a draft of paper/assignment via email (***not more than 5 pages, Arial/Times New Roman, 12 font size, 1.5 line spacing, normal margins***) - students receive written feedback from a writing tutor within 2 business days

Examples of request

Example 1: Postgraduate student

I expect to receive help in:
- paragraph structure
- organisation of ideas
- coherence, syntax & grammar

Example 2: Postgraduate student

My examiners commented to improve literature review write up by discussing the literature instead of reporting. I hope it can help me to improve my literature review writing.

WRITING TUTORS AWSU@CALC

Writing tutors guide students throughout various stages of the writing process; they do not edit or write for the students.

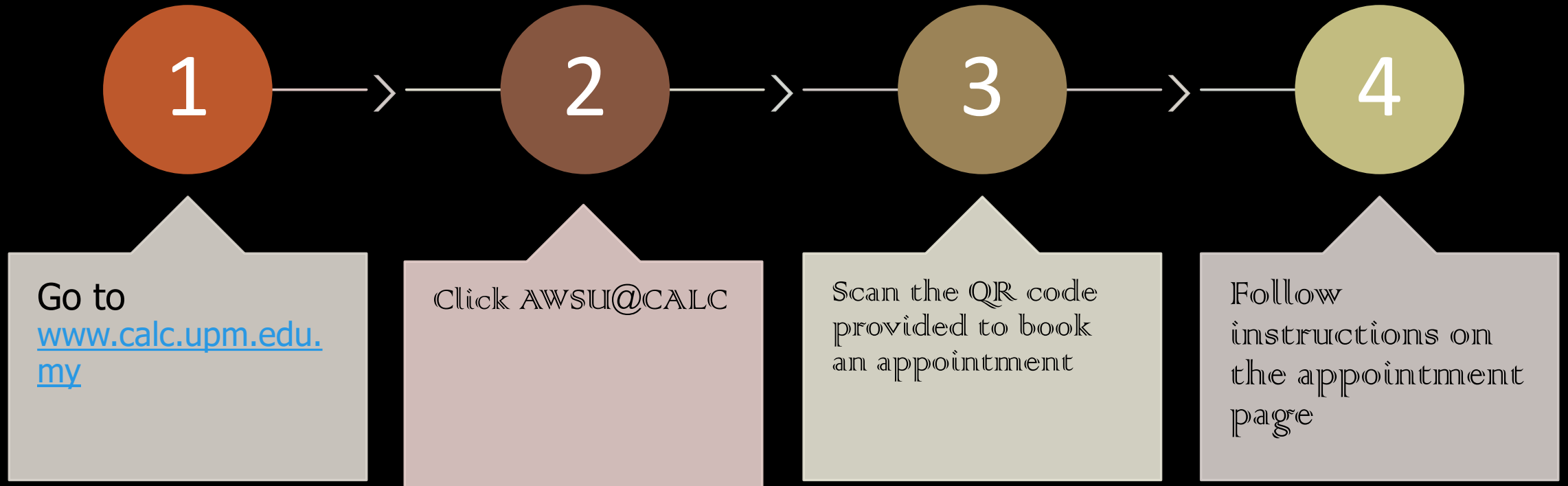
WRITING TUTORS (ENGLISH LANGUAGE)

- Dr. Azima Abdul Aziz
- Nurul Faezah Hamzah
- Othman Abdul Kareem
- Nur Sheila Abdul Rahman

SYNCHRONOUS APPOINTMENTS

1 HOUR IN LENGTH

How to make synchronous appointments?



ANY QUESTIONS?